

# Colorado Sales Tax Information

**HARDROCK SUMMIT**  
**SEPTEMBER 7-15, 2024**



You are required to obtain a **Special Event (Multiple or Single Event) Sales Tax license** prior to the event using Sales Tax Special Event Application form DR 0589. The Single Event License (\$8.00 fee) is valid for this event only. **The Multiple Event License (\$12.00 fee) is valid for any Special Event in the State of Colorado from July 1, 2024 until the end of 2025.** All applications must be mailed or brought in to our office and must include a photo identification of the owner or the **application will be sent back.** If an application is brought in by someone other than the owner that person must have a Power of Attorney. After the event you are required to file and remit sales tax by either filing online or submitting a Special Event Retail Sales Tax return (DR 0098). <https://www.colorado.gov/pacific/tax/special-event-sales-tax>

**If you need a Special Event Sales Tax license, you may locate the forms using the instructions below. These will be mailed or brought into the office – online completion is not available:**

Go to [www.colorado.gov/tax](http://www.colorado.gov/tax)

Click box for **Forms then Forms in Number Order**

Locate **Special Event Application DR 0589**

Click on the form number (**DR 0589**) to obtain the PDF version of the form (**Allow 4-6 weeks**)

Repeat the process to obtain the **Special Event Sales Tax Return DR 0098**

## How To Use the Online Filing System

<https://www.colorado.gov/revenueonline>

**Do Not Log In**

Scroll Down to Sales and Use Tax box

Click on File A Special Event Sales Tax Return

**To Pay:** Go to <https://www.colorado.gov/revenueonline>

Scroll Down to Payment Options

Click on Make A Payment

DO NOT CHOOSE REVENUE ONLINE DIRECT DEBIT

Follow Instructions

GCAN=General Colorado Account Number

Period Ending is the end of the month of the month of the event.

**OR**

Fill out the paper form DR0098 and Mail payment to address on form.

## Tax Rates For This Event

You need to collect and remit **4.50%** to the **Colorado Department of Revenue**. City tax of **3.85%** should be reported to the Home Rule City of **Westminster**.

If you use the Department of Revenue paper forms, this is the breakdown of the taxes you need to report to the Department of Revenue: The **due date to file your tax return is 20<sup>TH</sup> OF OCTOBER**

**LOCATION / JURISDICTION CODE – 11-0142** <https://colorado.tr.services/>

STATE	RTD/CD	SPECIAL DISTRICT	COUNTY/MTS	CITY/LID
COLORADO	RTD	N/A	JEFFERSON	N/A
2.90%	1.10%	N/A	0.50%	N/A

**Vendors who do not file their taxes for this event will be subject to enforcement action.** **The organizers** of this event are required by law to supply the State with a list of all vendors who attend this event. **Be sure to file and pay your sales tax. Tax Compliance Agents from the Department of Revenue may be at this event to ensure compliance and answer questions.** After the show you must file the return for this event using the online method or Special Event Sales Tax Return paper form **DR 0098**. Do **not** report the gross sales from this event on your standard sales tax filings even if your business has an active permanent sales tax account with the State of Colorado. ***If you have any questions, call 303-866-5643 or 303-238-7378***